



BOARD OF DIRECTORS MEETING – JANUARY 31, 2017

PRESENT FROM BOARD:

Scott Coleman, Joe Warner, Jeff Parker, Steve Ammentorp, Jessie Quintana, Stephanie Keller, Tom Motz, Mike Nordine, Judy Thornburg

EXCUSED ABSENCE(S):

Vicki Woods, Connie Mack, Moriah Tarpey, Jeff Kuhr, Marna Lake

SPECIAL GUEST:

Peggy Jennings, Eide Bailly, Bill Vrettos, Foundation Board Chair

PRESENT FROM STRIVE:

Sharon Jacksi, Mary Anne Lawrie, Chris Bergquist, Katherine Waterman

OVERVIEW OF MEETING
The minutes from the previous meeting were approved.
Peggy Jennings, Eide Bailly reviewed the outcome of the FY16 Audit. The Board approved the audit for FY15-16
Sharon provided organizational, state and legal updates.
Chris provided the current financial report and accepted by the Board.
Bill Vrettos provided an update on current plans and activities of the Foundation Board
Katherine Waterman provided updates on Quality Assurance issues.
Doug reported on the upcoming event.
No public comment.
Business portion of the meeting adjourned and proceeded into Executive Session.

A quorum was achieved and the meeting was called to order at 12:03 p.m. Scott Coleman presided.

MINUTES FROM 12/06/2016

Minutes were presented.

It was M/S/P (Parker/Nordine) to approve the minutes of 12/06/2016.

OUTCOME OF FY2015-2016 AUDIT

Peggy Jennings with Eide Bailly provided an overview of the audit results:

- An unmodified audit opinion
- No audit adjustments or passed adjustments identified
- No material weaknesses identified in internal controls.
- Unpredictable procedure performed – test of p-card activity.
- Independence considerations – nonattest services:
 - Preparation of financial statements
 - Preparation of Form 990
 - REAC assessment

Peggy then reviewed the outcome of the auditor's required communication along with performance review and observations. Last four years have been revenue has been pretty solid with little change in operating expenses. The auditors were unable to make comparisons on the Crisis Project since it was implemented towards the end of the past fiscal year. Peggy then reviewed STRIVE's financial status in comparison to five other community-centered boards. Peggy further commented that a detailed comparison of the information was provided to the Finance Committee during their September meeting. Chris will forward this detailed information to all Board members after the meeting. The outcome of the audit was very positive especially considering that the organization experienced a major financial data loss during a computer upgrade last year.

It was M/S/P (Nordine/Warner) to approve the audit for FY15-16.

CEO REPORT

On the State level, Sharon highlighted on the following information:

- The Joint Budget Committee (JBC) approved one time additional funding for Supported Living Services (SLS) equating to \$1K per individual that is receiving services and supports from the program.
- Gayle Berry attended the Capitol Development Committee (CDC) meeting in relation to closure of the Grand Junction Regional Center and the Department of Human Services' budget request for \$12 million to build 3 groups to accommodate the individuals that are currently residing there. The CDC is familiar with the homes that were built for the individuals that transitioned from the regional center's skilled nursing facility when the State decided to close that portion of the campus. The CDC is researching to see if there may be a private provider would be able to construct the homes at a lower cost. Sharon will keep members

updated on this issue.

- In regards to the conflict-free case management, legislation is currently being worked on to support a rural exemption. It is questionable if we would qualify based on the definition of "rural." The Community Centered Board (CCB) Coalition is looking into engaging Squires-Patton again to see about submitting a hold based on the new administration.

We are currently collaborating with Mesa County Department of Human Services (MCDHS) on the "No Wrong Door" grant. This will move our Intake & Eligibility services over to them since they are currently handling all other applications for services with the exception of the intellectual developmentally disabled community.

Sharon is currently working with legal counsel on revision of the Articles of Incorporation and By-laws. Upon their completion, they will be brought to Board for full review and approval. Sharon has also asked counsel to update the DD Housing Articles of Incorporation and By-laws too.

FINANCIALS

Finances for the past six months were reviewed along with YTD totals in relation to budget forecasts. During the past 6 months, revenue has been close to budget. December's budget was slightly above forecast due to acknowledgement of funding received from Mesa County. Personnel expenses are trending up due recruitment efforts and decline in open positions. Operating expenses are trending down due to the jump in personnel expenses with positions being filled. With the assistance of the Purchasing Agent, we have streamlined the procedure for ordering supplies company-wide to better curtail overspending in group homes and day programs.

As previously stated above, net income is slightly above budget for December due to the allocation from the county. YTD net income is running close to budget.

The following departments were highlighted:

- 2859 Elm – This is a small setting similar to the personal care alternative (PCA) program consisting of a 3 bedroom or less facility. 2859 is an apartment housing an individual requiring constant one-on-one staffing. Due to the individual's level of services and supports needed, constant one-on-one programs like this are very costly to operate. Staff costs usually extend over the revenue generated in these programs.
- Occupational Therapy (OT) – This program does not generate any revenue but is part of the services that we offer and is built into the individual's residential rate. This reduces some of our personnel

expenses.

Attention turned to the balance sheet indicating account receivables are starting to trend up. We usually should receive payment around the first of the month but sometimes it's a few days late. The Crisis Project is in arrears by a couple of months. Sharon commented that the state is proposing a supplement to the budget for additional for this project due to the unforeseen high demand for services this program has received. Current ratio is slightly down in comparison to last year.

It was M/S/P (Parker/Nordine) to accept the financials as presented.

REPORTS

FOUNDATION BOARD

The Board welcomed Bill V., Foundation Chair, to the meeting. Bill stated that the Foundation had a retreat last month. The meeting was very productive. The Foundation has applied to become their own 501(c)3 entity. Three committees were formed:

- Media & Communication
- The Ask Group
- Fundraising (addressing the processes of acknowledging donations)

An Executive Committee was identified and will meet every other month and the Foundation Board will meet on alternate months. They do have one signature event (Tulips & Juleps) and will be working on coming up with events. Four or five members are contacting other larger foundations within the community to inquire about by-laws and their views on being effective in understanding and supporting the funding of the organization. In an attempt to open the line of communications between the governing board and foundation, it was suggested to invite each other to their prospective meetings. This suggestion was well received by all members. Bill also inquired if there is a specific program that the Foundation should concentrate in obtaining funding for. Joe responded the Foundation may want to consider the Audyssey Diagnostic Clinic since the need is there. Bill will take this recommendation under advisement. It was also suggested that the Board and Foundation should have a "Meet and Greet" in the near future. The Board expressed their appreciation and gratitude to Bill and extended an open invitation to attend the Board meetings.

QUALITY ASSURANCE

Katherine is now overseeing Quality Assurance since Joan has taken over the Case Management Department. Katherine highlighted on the following projects that she is currently working on.

- Working with Human Resources on developing a formal complaint policy and process for staff to follow. This new process will aid in tracking complaints and identify any patterns that may be developing. She discusses the complaint process as part of the HIPAA training with new employees.
- Also assisting Human Resources with an employee survey to address different ways of relaying information company-wide.
- She also investigates mistreatment, abuse, neglect and exploitation allegations. She will provide a detailed report during the Executive Session.
- In relation to HIPAA, Katherine was able to set up secured printing through Networks Unlimited. They also researching different platforms for secured texting.
- There were four HIPAA breaches reported for the year. Two involved social media and the other two implicated family members.
- Katherine will also oversee the Quality Assurance Committee in addition to working on the corrections plan for CQL. She will provide CQL updates during her month report to the Board.

DEVELOPMENT/MARKETING

Doug announced the following upcoming events:

- Easter Egg Hunt – April 15
- Tulips & Juleps – May 6
- Garden Groove Concerts musicians this year are Stray Grass, Boys of Summer, Doug Simons Band, Ralph Dinosaur.
- Rollin on the River – October 15

There were no public comments.

It was M/S/P (Mutz/Parker) to adjourn the meeting at 1:28 p.m. and proceed into Executive Session was called to discuss confidential information pertaining to investigations.



Board Officer



Date

